



*Working Together in Partnership*



Bentley CEVC Primary School  
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Dear Parents/Carers,

We are looking forward to our Federation Healthy Living Day at Copdock village hall on Friday 20th September.

We are very fortunate to have Ipswich Town staff and Norfolk Suffolk NHS Foundation Trust for mental health working with us on the day, promoting healthy lifestyles for children. Teachers have also planned activities for the children to develop awareness of sugar, oral hygiene and physical activity. The children will also experience a Ready Steady Cook style event too.

In the afternoon, parents and carers are invited to join us at 2.40pm to support Macmillan coffee afternoon and enjoy a selection of cakes, including alternatives with less sugar, whilst the children entertain you with songs. **An entry charge of £2.50 per person is payable via the school website in advance. All children will receive a cake and juice on the day for a 50p donation, again payable in advance via the website.**

To ensure the day runs smoothly and is enjoyable and safe for everyone, please be guided by the following times and arrangements:

- **Bentley and Copdock Reception children to be dropped at Copdock school for 8.45am. They will engage in Forest School activities during the morning. The children will be bussed up to the village hall with Mrs Austin and staff, joining for the afternoon. They will need to be collected from the village hall at the usual time.**
- Yr 1- Yr 6 Bentley and Copdock children to be dropped off at the village hall between 8.45 and 8.55am. Please Park first and children will be directed around the back of the village hall to avoid walking through the car park. **Please do not arrive earlier.**
- Children at breakfast club (Bentley and Copdock) will be transported to the hall by minibus. Please confirm with the office if your child will be joining breakfast club.
- **Children will only need a packed lunch and water bottle.** There will be a hot 'grab and go' dinner option available too which may be easier for your child than a packed lunch on this day.
- All parents are invited to join at 2.40pm. If you intend to join us, please arrive between 2.35-2.40pm and **no sooner**. We will let parents into the hall as close to 2.40pm as possible once children are settled after activities.
- Collection arrangements are as follows:
  - All Year 5/6 children can be collected at 3.10pm from the field, look out for the marked cones
  - All Year 3 /4 children can be collected at 3.10pm from the front of the stage, then collect belongings
  - All Reception-Year 2 children can be collected at 3.15pm from next to the kitchen in the hall, then collect belongings.

If you are not able to join us at 2.40pm and will be collecting your child at the end of the day, please arrive for 3.15pm.



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If your child is at after school club, please let AS club and the school office know, so we can make the necessary arrangements.

We politely ask that you follow the times set and leave the hall on time at the end of the day to allow staff to clean, tidy and lock up the hall.

- Please make sure your child has a rainproof coat.
- **Remember- your entry charge and child's donation MUST be paid in advance on the website**

Should you have any questions, please contact the school offices in the first instance.

We look forward to seeing many of you on Friday 20th September.

Yours sincerely,

Miss Heidi Cross  
Deputy Headteacher

